

## Beltane Fire Society Board Meeting Agenda

<b>Date and Time:</b>	Tuesday, 13th December 2022, 7pm - 9pm
<b>Location:</b>	Beltonia, and dial in option on invitation
<b>Present:</b>	Neil Barton, Bob Ball, Caroline Evans, C'tri Goudie, Alex Nuttgens, Tom Watton, Stew Wilson (others?)

Item	Time	Details	Item Lead
<b>1. Welcome</b>	7pm	I. Apologies Sarah Barr presents her apologies Lindsey Bell is on maternity sabbatical Sara Thomas presents her apologies Gavin Kennerley presents her apologies	All All
<b>2. Review of minutes and action points</b>	7:05	I. November meeting minutes were not in a state to be voted on - CG to take ownership of that and present at next meeting  II. <i>Update:</i> Review any urgent action points The Yule email was delayed due to cumbersome membership system.	All All
<b>3. Operations Issues</b> <i>[Operations]</i>	7:15	I. <i>Samhuinn Comms Input and Report</i> II. <i>TW presents proposed key dates for Beltane '23</i> <ul style="list-style-type: none"> <li>● <i>May Queen selection to begin after Yule</i></li> <li>● <i>A discussion on the nature of digital elements of festivals was had - strong preference for in-person storytelling to support festival itself.</i></li> <li>● <i>Intent to create a new fire arch was stated by TW</i></li> <li>● <i>New timeline to give GOs more breathing space to use how they wish</i></li> <li>● <i>BB agrees to own preliminary heads up email about MQ and GO selection, around Yule time</i></li> <li>● <i>CG to liaise with Blue about MQ selection process and transparency</i></li> </ul> <p style="text-align: center;"><i>TW presented: <a href="#">GO MEETING PLANNER</a> - can be shared in January</i></p> <ul style="list-style-type: none"> <li>● <i>CE/TW to tidy up calendar ahead of sharing</i></li> </ul> III. <i>TW proposed new structure for Google Drive folders for GOs &amp; Board</i>	TW AN SB

IV. *Tech & Stewarding review after Samhuinn*

V. *Contractor discussion*

- *TW took point on this - Findings:*
- *Front of House & Production Managers used to be paid roles until we had volunteers who could meet those needs.*
- *We no longer have volunteers who can meet our requirements (attrition)*
- *We still want Stewarding and Tech GOs in some form.*

*TW proposed job descriptions Production/ site coordinator, Front of House coordinator, Press/ comms coordinator, Artist in Residence.*

- *Board to review in detail.*
- *Board **votes** agreement in principle to all roles*

*New Fire Arch*

- *To be discussed in greater detail in Jan. Generally we want to recycle the old one, and build in Beltonia.*

VI. *Resolutions Officer*

- *Board capacity is disproportionately affected by complaints*
- *Continuing previous discussion, AN to move forward in hiring.*
- *TW suggested standardising job description, provided link to org chart*

VII. *Date for a Blether?*

- *Several of the themes identified in the Samhuinn Debrief are ripe for discussion with the wider community.*
- *Not all are, and require input from subject matter experts.*
- *Looking at Sunday the 21st for a membership gathering to discuss elements (A blether)*

VIII. *Imbolic Week?*

- *Considering a week of workshops to build skills in the community, on the week containing Imbolic.*
- *These workshops would invite community experts to share their skills with the wider community and shore up our weaknesses.*
- *TW to coordinate a Blue/Trustee/Development Manager conversation.*
- *CG is happy to help once requirements are better understood.*

IX. *Live community things that need doing or discussion*

		<ul style="list-style-type: none"> <li>X. Review progress on Debrief follow-up <ul style="list-style-type: none"> <li>● Stewards/tech followup going well</li> <li>● Imbolc week being planned</li> <li>● Blether being planned</li> <li>● Feedback to many GOs from Samhuinn '22 still pending</li> <li>● CE to take point on wrangling Blue feedback</li> <li>● TW available to give group specific feedback as event coordinator</li> </ul> </li> </ul>	
<b>4. Governance Issues</b> <i>[Governance]</i>	7:50	<ul style="list-style-type: none"> <li>I. Transparency - Policy for non-boardies being invited to board meetings &amp; invitations <ul style="list-style-type: none"> <li>● Board can always invite visitors</li> <li>● Visitors would be expected as observers (non-participants)</li> <li>● This is a pretty normal thing to do</li> <li>● The “board only” confidential sections of meetings would remain “board only”</li> <li>● CG to draw up a 1-pager describing rules, roles etc... <ul style="list-style-type: none"> <li>○ Agreed that we should not feel troubled in saying no if we feel appropriate to do so</li> <li>○ Underline that board meetings are not members meetings, and member voting is not an element of them</li> <li>○ Selection committee meetings are not included</li> </ul> </li> <li>● CG to follow up with a specific request that triggered this discussion</li> </ul> </li> </ul>	CG
<b>5. Finance &amp; Income Generation</b> <i>[Governance]</i>	8:25	<ul style="list-style-type: none"> <li>I. <a href="#">November Accounts</a> <ul style="list-style-type: none"> <li>● The expense of this year’s Samhuinn is not sustainable for future years</li> <li>● TW looking at options to reclaim some of that</li> <li>● Whilst Samhuinn should not be so expensive, some expenditures come from big ticket items that will support future festivals</li> </ul> </li> </ul>	NB
<b>6. Community Issues</b> <i>[Board only]</i>	8:35	<ul style="list-style-type: none"> <li>I. <i>Update:</i> Complaints</li> </ul>	CE
<b>7. Board Project Progress</b> <i>[Strategy/Operations]</i>	8:45	<ul style="list-style-type: none"> <li>I. <i>It is noted that our articles of association make it very hard to expel members found to have behaved with gross misconduct.</i></li> <li>II. <i>Rewriting our constitution requires both members consent AND permission from <a href="#">OSCR</a></i> <i>The recommendation was that we have a lawyer rewrite our constitution (ensure OSCR compliance) and then put the suggestion forward at an AGM</i></li> </ul>	AN
<b>8. AOB</b>	8:55	<ul style="list-style-type: none"> <li>I. AOB</li> </ul>	All

<b>9. Close of Meeting</b>	9pm	I. Confirm date of next meeting - 3rd Monday of the month unless otherwise changed for exceptional reasons....	All
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