## Beltane Fire Society
### Board Meeting Agenda

**Date and Time:** Tuesday, 13th December 2022, 7pm - 9pm  
**Location:** Beltonia, and dial in option on invitation  
**Present:** Neil Barton, Bob Ball, Caroline Evans, C’tri Goudie, Alex Nuttgens, Tom Watton, Stew Wilson (others?)

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| 1. Welcome | 7pm | I. Apologies  
Sarah Barr presents her apologies  
Lindsey Bell is on maternity sabbatical  
Sara Thomas presents her apologies  
Gavin Kennerley presents her apologies | All |
| 2. Review of minutes and action points | 7:05 | I. November meeting minutes were not in a state to be voted on - CG to take ownership of that and present at next meeting  
II. Update: Review any urgent action points  
The Yule email was delayed due to cumbersome membership system. | All |
| 3. Operations Issues  
II. TW presents proposed key dates for Beltane ’23  
● May Queen selection to begin after Yule  
● A discussion on the nature of digital elements of festivals was had - strong preference for in-person storytelling to support festival itself.  
● Intent to create a new fire arch was stated by TW  
● New timeline to give GOs more breathing space to use how they wish  
● BB agrees to own preliminary heads up email about MQ and GO selection, around Yule time  
● CG to liaise with Blue about MQ selection process and transparency  

*TW presented: GO MEETING PLANNER - can be shared in January  
● CE/TW to tidy up calendar ahead of sharing*  
III. TW proposed new structure for Google Drive folders for GOs & Board | TW  
AN  
SB |
IV. Tech & Stewarding review after Samhuinn

V. Contractor discussion
   ● TW took point on this - Findings:
   ● Front of House & Production Managers used to be paid roles until we had volunteers who could meet those needs.
   ● We no longer have volunteers who can meet our requirements (attrition)
   ● We still want Stewarding and Tech GOs in some form.

   TW proposed job descriptions Production/site coordinator, Front of House coordinator, Press/comms coordinator, Artist in Residence.

   ● Board to review in detail.
   ● Board votes agreement in principle to all roles

New Fire Arch

   ● To be discussed in greater detail in Jan. Generally we want to recycle the old one, and build in Beltonia.

VI. Resolutions Officer
   ● Board capacity is disproportionately affected by complaints
   ● Continuing previous discussion, AN to move forward in hiring.
   ● TW suggested standardising job description, provided link to org chart

VII. Date for a Blether?
   ● Several of the themes identified in the Samhuinn Debrief are ripe for discussion with the wider community.
   ● Not all are, and require input from subject matter experts.
   ● Looking at Sunday the 21st for a membership gathering to discuss elements (A blether)

VIII. Imbolic Week?
   ● Considering a week of workshops to build skills in the community, on the week containing Imbolic.
   ● These workshops would invite community experts to share their skills with the wider community and shore up our weaknesses.
   ● TW to coordinate a Blue/Trustee/Development Manager conversation.
   ● CG is happy to help once requirements are better understood.

IX. Live community things that need doing or discussion
| 4. Governance Issues  
[Governance] | 7:50 | I. Transparency - Policy for non-boardies being invited to board meetings & invitations  
● Board can always invite visitors  
● Visitors would be expected as observers (non-participants)  
● This is a pretty normal thing to do  
● The “board only” confidential sections of meetings would remain “board only”  
● CG to draw up a 1-pager describing rules, roles etc…  
  ○ Agreed that we should not feel troubled in saying no if we feel appropriate to do so  
  ○ Underline that board meetings are not members meetings, and member voting is not an element of them  
  ○ Selection committee meetings are not included  
● CG to follow up with a specific request that triggered this discussion | CG |
| 5. Finance & Income Generation  
[Governance] | 8:25 | I. November Accounts  
● The expense of this year’s Samhuinn is not sustainable for future years  
● TW looking at options to reclaim some of that  
● Whilst Samhuinn should not be so expensive, some expenditures come from big ticket items that will support future festivals | NB |
| 6. Community Issues  
[Board only] | 8:35 | I. Update: Complaints | CE |
| 7. Board Project Progress  
[Strategy/Operations] | 8:45 | I. It is noted that our articles of association make it very hard to expel members found to have behaved with gross misconduct.  
II. Rewriting our constitution requires both members consent AND permission from [OSCR]  
The recommendation was that we have a lawyer rewrite our constitution (ensure OSCR compliance) and then put the suggestion forward at an AGM | AN |
| 8. AOB | 8:55 | I. AOB | All |
| 9. Close of Meeting | 9pm | 1. Confirm date of next meeting - 3rd Monday of the month unless otherwise changed for exceptional reasons. | All |