

Beltane Fire Society Board Meeting Agenda

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| Date and Time: | Monday, 15th August 2022, 7pm - 9pm |
| Location: | Beltonia, and dial in option on invitation |
| Invited: | All Board, All Blues, Ops Support |

| Item | Time | Details | Item Lead |
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| 1. Welcome | 7pm | <ul style="list-style-type: none"> I. Apologies - C'tri, Sarah Barr II. Declarations of interest regarding any agenda items | All All |
| 2. Review of minutes and action points | 7:05 | <ul style="list-style-type: none"> I. <i>Decision:</i> approval of previous minutes <ul style="list-style-type: none"> A. Approved II. <i>Update:</i> Review any urgent action points <ul style="list-style-type: none"> A. No technical groups, Tech / Stewards / Torchies. B. Report that two Tech GOs were looking at applying, needed a third, discussions ongoing. C. Suggestion that we'd talk to Andy MacLeod about possible GOing with a paid contractor. BB and CE both said they'd talk to them. D. Discussion about where to get paid Parade Manager. E. For Torchies (and maybe Nightwatch in general) - put out Alix's message about wanting to work with Nightwatch folks. AN To send out. F. Decision to talk to previous poster artist Leanne to see if willing to do posters for this festival. Artwork already submitted. III. <i>Comms:</i> We currently have a comms coordinator. DT has said that he isn't up for doing festival comms, as this was a huge extra last festival not in job description. | All All |
| 3. Operations Issues [Operations] | 7:15 | <ul style="list-style-type: none"> I. <i>Update:</i> Samhuinn venue - Underway, all have been discussed. <ul style="list-style-type: none"> A. TW has talked to HES who have turned down initial proposal but are negotiating with TW about possibilities. PSG team has changed so looks like some restrictions may be relaxed. B. Negotiations ongoing in both cases. II. Live community things that need doing or discussion | TW AN CG |

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| | | <ul style="list-style-type: none"> A. GO weekend - Blues want to know who's going to be involved from Board. B. Mentioned that DT had said he might do paperwork chat ST to check. <p>III. <i>Update:</i> Who are Comms/Art Contractors and Line Management (who/current state of contracts) -</p> <ul style="list-style-type: none"> A. Phoebe has been re-employed. Board VOTE that this is okay 5 IN FAVOUR - in principle - Final decision for NB based on finances. B. Someone needs to do the to-member comms C. AN as Board Contact, and TW as <p>IV. NH had also applied to be Comms Coordinator. Suggested that we say that we're extending a current contract and this was already underway. However, we would be interested in future applications from her when we are looking for our next comms coordinator.</p> <p>V. Sirens Group Application - VOTE - 6 IN FAVOUR - 0 AGAINST</p> | |
| <p>4. Governance Issues [Governance]</p> | 7:50 | <ul style="list-style-type: none"> I. Volunteer agreements and membership software update <ul style="list-style-type: none"> A. Membership System - In place, looking to trial with Obsidian and Formorians. CARRIED 6 VOTES in favour, none against II. Data retention policy agreement - <ul style="list-style-type: none"> A. DRP - Stew Wilson - Has put draft policy out. Discussion of Draft Policy. VOTE to pass policy, CARRIED - 5 VOTES IN FAVOUR - 0 AGAINST B. Amendment about comms, before and after festival GOs need to know about this. C. Also mentioned that there may need to be exceptions, but these can be negotiated with Board. III. Unconscious bias training found <ul style="list-style-type: none"> A. SCVO has an expensive training course £595 start cost. Shelved whilst people read documents, for later discussion. B. SEMVO are doing free courses. This is specifically about Ethnic Minorities training. | BB/DT SW BB |
| <p>5. Finance & Income Generation [Governance]</p> | 8:25 | <ul style="list-style-type: none"> I. <i>Update:</i> July accounts <ul style="list-style-type: none"> A. Neil presented this II. Bank Mandates - <ul style="list-style-type: none"> A. Being posted out to Caroline / Sarah III. No budget for Samhuinn yet as no venue - If PSG is venue, possibility of making small profit / break even. IV. £107k in bank. | NB |

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| 6. Community Issues <i>[Board only]</i> | 8:35 | I. <i>Update:</i> Complaints A. CE has been through all complaints with CG. B. Complaint info has been passed to LB and CG about C. Non-festival complaint has come in, is serious, but currently being screened for whether relevant to Society. | CE |
| 7. Board Project Progress <i>[Strategy/Operations]</i> | 8:45 | I. <i>Update:</i> Any urgent business II. SCIO - TW will make a booking for a Blether, and we'll decide what we're doing after Samhuinn. | AN |
| 8. AOB | 8:55 | I. AOB | All |
| 9. Close of Meeting | 9pm | I. Confirm date of next meeting | All |