### Beltane Fire Society
### Board Meeting Agenda

**Date and time:** Monday 23rd May 2022, 7:30pm - 10:00pm

**Location:**
- Board Meeting
- Monday, 23rd May · 7:30 – 10:30pm
- Google Meet joining info
  - Video call link: [https://meet.google.com/bhw-ngsv-zjj](https://meet.google.com/bhw-ngsv-zjj)
  - Or dial: (GB) +44 20 3937 2047 PIN: 859 896 201#

**Invited:** All Board, Blues, Operations Support, EC

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| 1. Welcome | 7:30pm | I. Apologies from Dex & Katie  
II. Declarations of interest regarding any agenda items | Chair |
| 2. Review of minutes & action points | 7.40 | I. *Decision:* approval of minutes from Previous meetings  
II. *Update:* Review action points | Chair |
| 3. Operational Issues | | I. *Update:* Beltane 2022 - after activities  
A. Update from the Event Coordinator  
b) GOs mainly reported having a good time, some feedback to work through.  
c) Comms went really well, both Francis & Phoebe did great.  
d) Personally very challenging work.  
e) Citizenticket did excellent stepping in to support witnesses who needed it.  
f) Broadly positive reports from the Security team.  
g) Council have asked that future festivals have a BFS representative in Event Control.  
h) More lighting and signage is needed  
i) Some barriers weren’t where performers expected them to be, some communications issues acknowledged.  
2. To do list - what has been done, what still needs to be done?  
   - Beltonia return day, June 5th  
   - Comms debrief  
   - Council debrief  
   - Further conversation needed with Lookout  
   - Send formal thanks to all the suppliers  
3. Blues update | | a) Weren’t sure why the festival was overrunning  
b) We’ve probably lost some skills continuity that caused additional friction. | |
c) Blues feeling a need to work on their own communication, internally & externally  
d) Have a wet weather protocol  
e) Remind members to read the procession position to indicate their timing  
f) Encourage groups to perform at walkthroughs more, to solidify timings  

II. Operational Update (Admin and Alex)  
1.  
   B. AGM Notification and paperwork  
      1. Need to circulate the AGM announcement immediately  
      2.  

III. Premises  
A. Collective is now mostly moved out  
B. BeUnited are staying on  

| 4. Finance, Fundraising & Income Generation [Governance] moved to beginning of meeting | I. **April Accounts** and **Beltane 2022**  
A. Funds from Creative Scotland, compensating for the delay of the open meeting  
II. Tickets & **Booking Fees**  
A. £97,300 sales, compared to 2019 £60,000.  
B. Expenditure was £48,000, slightly under budget.  
C. 7163 tickets sold. Weather may have suppressed attendance.  
D. A lot of people, possibly the majority, paid the recommended fee, instead of the minimum fee.  
E. Childrens’ tickets were very well-received and sold out.  
F. We are now back at the reserves required by our reserves policy  
III. Premises SubLets  
IV. Restricted procurement donations (Peter and Alan Howse) and Gift Aid processing  

| Non Trustees to leave except admin support |  

| 5. Board Projects | - Safeguarding  
-  

II. AGM  
A. Venue update  
B. Timeline  
C. Trustee Recruitment  

| TW |  

| 7. Community issues [Board only] moved to end of meeting | I. **Update: Complaints Tracking** and update (if any) on active complaints  

|  

<p>| 8. AOB | 9.50 | I. AOB | All |</p>
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