## Beltane Fire Society
### Board Meeting Agenda

<table>
<thead>
<tr>
<th>Date and time:</th>
<th>Monday 11th April 2022, 7:30pm - 10:00pm</th>
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<tbody>
<tr>
<td>Location:</td>
<td>Board Meeting</td>
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<td>Monday, 11th April · 7:30 – 10:30pm</td>
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<td>Google Meet joining info</td>
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<td>Video call link: <a href="https://meet.google.com/bhw-ngsv-zij">https://meet.google.com/bhw-ngsv-zij</a></td>
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<td>Or dial: (GB) +44 20 3937 2047 PIN: 859 896 201#</td>
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<td>Invited:</td>
<td>All Board, Blues, Operations Support,EC</td>
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<tr>
<th>Item</th>
<th>Time</th>
<th>Details</th>
<th>Item lead</th>
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| 1. Welcome | 7:30pm | I. Apologies  
II. Declarations of interest regarding any agenda items | Chair |
| 2. Review of minutes & action points | 7.40 | I. **Decision**: approval of minutes from Previous meetings  
II. **Update**: Review action points  
   A. Orion working with Phoebe to set up a ticketing header for beltane.org  
   B. Spoken to Methodist Hall to book the AGM | Chair |
| 3. Operational Issues | | I. **Update**: Beltane 2022 Preparations  
   A. Interim Review of GO selection Process  
      1. Disclosures  
      2. Any missing or short falls?  
   B. Open meeting review  
   C. Update from the Event Coordinator  
      1. Nightwatch recruitment is going well; we’re on course to get enough people.  
      2. May end up with a paid team for FOH & decant; (we could recruit from in the community but it’s not a fun job if it’s voluntary).  
      3. We’re now at 3,000 tickets.  
   II. Operational Update (Admin and Alex)  
      A. New members lists -full members’ list sent to Trustees  
      B. Progress report  
         1. 80% of closed-group members signed up; GOs have been encouraged to bar members from practices if they refuse  
      C. Alex’s Nightwatch and Stewards are up and running!  
   III. Blues’ update  
      A. Very busy week ahead with rehearsal and walkthroughs, but all going well.  
   IV. Premises  
      A. Sublets  
         1. Collective are moving out.  
      B. QM role description and agreement  
         1. To be postponed, as Cinder isn’t currently... |
available. They need time for covid recovery but will revisit the idea in a couple of months.
2. Beltonia is looking much tidier than normal at the moment.

4. Finance, Fundraising & Income Generation
[Governance] moved to beginning of meeting
I. March Accounts
II. Tickets & Booking Fees
III. Premises SubLets
IV. Gas cost this month is very high; we need to review the readings.
V. Restricted procurement donations (Peter and Alan Howse) for floodlights.
   A. Thanks to Peter for this donation.

Non Trustees to leave except admin support

5. Board Projects
- Safeguarding
- EDI
- Website

6. Governance Issues
[Governance]
I. Look into creating committee roles in the next board term, especially if we don’t receive enough new trustees.

TW

7. Community issues
[Board only] moved to end of meeting
I. Update: Complaints Tracking and update (if any) on active complaints

8. AOB
9.50 I. AOB

All

9. Close of Meeting
10pm I. Confirm date of next meeting - 25th April (additional needed?)
II.

Chair

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<tr>
<th>Short-Term Action Points</th>
<th>Deadline</th>
<th>To be actioned by</th>
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<tr>
<td>Long-Term / Ongoing Action Points</td>
<td>Deadline</td>
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