

**Beltane Fire Society**  
**Board Meeting Agenda**

<b>Date and time:</b>	<b>Monday 11th April 2022, 7:30pm - 10:00pm</b>
<b>Location:</b>	Board Meeting Board Meeting Monday, 11th April · 7:30 – 10:30pm Google Meet joining info Video call link: <a href="https://meet.google.com/bhw-ngsv-zij">https://meet.google.com/bhw-ngsv-zij</a> Or dial: (GB) +44 20 3937 2047 PIN: 859 896 201# More phone numbers: <a href="https://tel.meet/bhw-ngsv-zij?pin=2632761842764">https://tel.meet/bhw-ngsv-zij?pin=2632761842764</a>
<b>Invited:</b>	All Board, Blues, Operations Support,EC

<b>Item</b>	<b>Time</b>	<b>Details</b>	<b>Item lead</b>
<b>1. Welcome</b>	<b>7:30pm</b>	<ul style="list-style-type: none"> <li>I. Apologies</li> <li>II. Declarations of interest regarding any agenda items</li> </ul>	Chair
<b>2. Review of minutes &amp; action points</b>	<b>7.40</b>	<ul style="list-style-type: none"> <li>I. <i>Decision:</i> approval of <a href="#">minutes</a> from Previous meetings</li> <li>II. <i>Update:</i> Review action points <ul style="list-style-type: none"> <li>A. Orion working with Phoebe to set up a ticketing header for beltane.org</li> <li>B. Spoken to Methodist Hall to book the AGM</li> </ul> </li> </ul>	Chair
<b>3. Operational Issues</b>		<ul style="list-style-type: none"> <li>I. <i>Update:</i> Beltane 2022 Preparations <ul style="list-style-type: none"> <li>A. Interim Review of GO selection Process <ul style="list-style-type: none"> <li>1. Disclosures</li> <li>2. Any missing or short falls?</li> </ul> </li> <li>B. Open meeting review</li> <li>C. Update from the Event Coordinator <ul style="list-style-type: none"> <li>1.</li> <li>2. Nightwatch recruitment is going well; we're on course to get enough people.</li> <li>3. May end up with a paid team for FOH &amp; decant; (we could recruit from in the community but it's not a fun job if it's voluntary).</li> <li>4. We're now at 3,000 tickets.</li> <li>5.</li> </ul> </li> </ul> </li> <li>II. Operational Update (Admin and Alex) <ul style="list-style-type: none"> <li>A. New members lists -full members' list sent to Trustees</li> <li>B. Progress report <ul style="list-style-type: none"> <li>1. 80% of closed-group members signed up; GOs have been encouraged to bar members from practices if they refuse</li> </ul> </li> <li>C. Alex's Nightwatch and Stewards are up and running!</li> </ul> </li> <li>III. Blues' update <ul style="list-style-type: none"> <li>A. Very busy week ahead with rehearsal and walkthroughs, but all going well.</li> </ul> </li> <li>IV. Premises <ul style="list-style-type: none"> <li>A. Sublets <ul style="list-style-type: none"> <li>1. Collective are moving out.</li> </ul> </li> <li>B. QM role description and agreement <ul style="list-style-type: none"> <li>1. To be postponed, as Cinder isn't currently</li> </ul> </li> </ul> </li> </ul>	

		<p>available. They need time for covid recovery but will revisit the idea in a couple of months</p> <p>2. Beltonia is looking much tidier than normal at the moment.</p>	
<b>4. Finance, Fundraising &amp; Income Generation</b> [Governance] moved to beginning of meeting		I. <a href="#">March Accounts</a> II. Tickets & <a href="#">Booking Fees</a> III. Premises SubLets IV. Gas cost this month is very high; we need to review the readings. V. Restricted procurement donations (Peter and Alan Howse) for floodlights. A. Thanks to Peter for this donation.	
		Non Trustees to leave except admin support	
<b>5. Board Projects</b>		<ul style="list-style-type: none"> <li>- Safeguarding</li> <li>- EDI</li> <li>- Website</li> </ul>	All
<b>6. Governance Issues</b> <i>[Governance]</i>		I. Look into creating committee roles in the next board term, especially if we don't receive enough new trustees.	TW
<b>7. Community issues</b> <i>[Board only] moved to end of meeting</i>		I. <i>Update:</i> <a href="#">Complaints Tracking</a> and update (if any) on active complaints	
<b>8. AOB</b>	<b>9.50</b>	I. AOB	All
<b>9. Close of Meeting</b>	<b>10pm</b>	I. Confirm date of next meeting - 25th April (additional needed?) II.	Chair

Short-Term Action Points	Deadline	To be actioned by

Long-Term / Ongoing Action Points	Deadline	To be actioned by