Beltane Fire Society  
Board Meeting Agenda

<table>
<thead>
<tr>
<th>Date and time:</th>
<th>Monday 14th March 2022, 7.30pm - ppm</th>
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<tbody>
<tr>
<td>Location:</td>
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| Invited:       | All Board, Blues, Operations Support, EC  
Steve Marsha |

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<tr>
<th>Item</th>
<th>Time</th>
<th>Details</th>
<th>Item lead</th>
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| **1. Welcome** | 7:30pm | I. Apologies  
II. Declarations of interest regarding any agenda items | Chair |
| **2. Review of minutes & action points** | 7.40 | I. *Decision*: approval of [minutes](#) from Previous meetings  
II. *Update*: Review action points | Chair |
| **4. Finance, Fundraising & Income Generation** | 7.50 | I. February Accounts were presented  
II. Tickets & Booking Fees  
Options plus or inclusive booking fee ….  
Leave it as it is  
III. Premises SubLets  
Changes afoot  
IV. Restricted procurement donations (Peter and Alan Howse) and Gift Aid processing  
Dex thought on systems needed for asset management | All |
| **4. Operations Issues** | 7.50 | I. *Update*: Beltane 2022 Preparations  
A. Interim Review of GO selection Process  
1. Disclosures  
2. Any missing or short falls?  
Ross Cameron- photopoint but might still be available  
Night watch coordinator being sought  
Bower potential people:Helen Bradburn James Turner,  
B. Open meeting review  
Enormous thanks to Sarah Barr for online stream  
Point person on comments  
Biscuit factory accessibility is a bit dodgy  
Venue is nice  
Noise bleed from the ground floor and noisy entrance | All |
C. Update from the Event Coordinator
   1. To do list - what has been done, what still needs to be done?
      Membership tickets
   2. Artist in residence update (posters etc)
   3. Comms and Press update
   5. Security/FOH/site safety contract updates
   6. EPOG meeting
   7. Any other notes

Nicky Saunders: proposal for family beltane sun 24th at SSC

GO meeting
- Sharing of speculative members a collaborative central list of potential
- uneasiness with greater oversight and making unfair decisions over other groups.
- 1. When you’ve chosen your people so that other people know?
- sharing lists before selection
- standardized email content for

Afterparty organisation -

Biscuit Factory Ground Floor private event - DEX

II. Operational Update (Admin)
   A. Open practices and Closed groups
   B. New members approval
   C. Progress report

III. Premises
   A. Sublets
   B. Proposal from Ant Edwards (potential QM
   Thought s on process and line
Line manager Neil
   C. Sort out

4. Governance Issues
   [Governance]
   I. Trustees indemnity insurance - progress update
   II. AGM
      A. Timeline
      B. Trustee Recruitment (URGENT)

5. Community issues
   [Board only] moved to end of meeting
   I. Update: Complaints Tracking and update (if any) on active complaints

7. Board project progress
   [Strategy/Operations]
   I. Safeguarding
   II. Equalities, Diversity and Inclusion
      Equalities Diversity and Inclusion stagnated
      ● Membership, scope and parameters
      ● Dex and Tom to help manage this. Invite to blues
## III. Website - Dan and Dex

### 8. AOB

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<tbody>
<tr>
<td>9.50</td>
<td>I. AOB</td>
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<td>II. Increase COVID precautions?</td>
<td>A request for additional precautions Check in and monitoring with G.Os Added to the standing agenda</td>
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### All

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<tr>
<td></td>
<td>I. Confirm date of next meeting</td>
<td>11th April 2022</td>
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## 9. Close of Meeting

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<tbody>
<tr>
<td>10pm</td>
<td>I. Confirm date of next meeting</td>
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## Short-Term Action Points

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<th>Action Points</th>
<th>Deadline</th>
<th>To be actioned by</th>
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<tr>
<td>Website - touch base with Pheobe and Russ - Ticket Link and button on the festival</td>
<td>fortnight/week</td>
<td>EC</td>
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<td>Trustee indemnity insurance</td>
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<td>AGM meeting Venue</td>
<td></td>
<td>TW</td>
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<td>Appoint a nominated officer - complaints</td>
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## Long-Term / Ongoing Action Points

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