

Beltane Fire Society
Board Meeting Minutes

Date and time:	Monday 10th January 2022, 7.30pm
Key Information	Location - Meeting held Remotely via Google Meet. Chaired by: Tom Watton Minutes by:
attendees:	
Apologies:	Apologies from John Wilson & Dex. Lindsay & Ella proposing to step down as Blue for this festival, with a view to return in future. All else present.

Item	Time	Details	Item lead
1. Welcome	7pm	I. Apologies II. Declarations of interest regarding any agenda items	Chair
2. Review of minutes & action points	7.10	I. <i>Decision:</i> approval of minutes from Previous meeting II. Minutes from previous meeting (September/October) III. <i>Update:</i> Review action points	Chair
4. Operations Issues [Operations]	7.20	I. <i>Update:</i> yule debrief <ul style="list-style-type: none"> A. Thank you to Sara Thomas & Court for bringing it together. It went great, even in spite of having to be a remote event. It was thoroughly needed. B. Old St Paul's were a very accommodating venue, and were very understanding of us having to cancel. C. We received £111 in ticket sales. We offered members a refund once the event was moved online, but no one asked for a refund. II. Imbolc <ul style="list-style-type: none"> A. Biscuit Factory is still happy to have us. B. Under current rules, public events can be up to 100 persons. Private parties can be more. C. An indoor venue might not get enough interest to be viable, given where we're likely to be with Omicron by then. D. There's a couple of options for outdoor venues: Three Hares, Salisbury Centre. III. <i>Update:</i> Beltane 2022 Preparations <ul style="list-style-type: none"> A. Update of GO selection <ul style="list-style-type: none"> 1. Looking to continue on the current timeline, event if we have to make contingency plans B. Update of Court Selection <ul style="list-style-type: none"> 1. Nominations received, but no self-nominations. Low interest, but two people C. Festival timeline <ul style="list-style-type: none"> - Open meeting venue <ul style="list-style-type: none"> - Leith Theatre is a likely venue, with ventilation and space for distancing. - GO meetings venue options <ul style="list-style-type: none"> - Newkirkgate may be available as a 	All

		<p>cheaper alternative to St Mags.</p> <p>D. Ticket prices and bfs resources</p> <ol style="list-style-type: none"> 1. Agreed to continue offering 500 low-income concession tickets. 2. We could ask for optional donations on top of ticket cost, explain our costs of operation. 3. Considered the option of sliding-scale pricing, to encourage people to pay what they can afford. 4. Be specific/not euphemistic about who the different price bands are intended for. People are more likely to pay fairly if they can't persuade themselves to fudge the rules. 5. Give an explanation of costs in the payment page (on the page or in a link). 6. Rather than multiple bands, make the non-concession ticket pay-what-you-want, with a minimum value that is affordable to us, and an explanation of recommended prices. 7. Consensus on a £15 basic price (minimum £12, encourage to pay £15+). £20 on the door. <p>IV. Stores and building maintenance</p> <ol style="list-style-type: none"> A. Premises volunteer wrangling progress <p>IV. Membership management update</p> <ol style="list-style-type: none"> B. We have a trial of Membership Mojo for Tom & Daniel to work out the new membership process. C. We will also be writing or rearranging documentation to better reflect our policies and priorities. This may need done over again after this festival, but we 	
<p>4. Governance Issues [Governance]</p>		<p>I. <i>Trustees indemnity insurance</i></p> <ol style="list-style-type: none"> A. Trustees have previously often been threatened with legal action by people involved with community issues. This is a potential liability to the Society if its trustees can be at personal risk in this way. <p>II. EGM</p> <ol style="list-style-type: none"> A. It's a risky time politically for the society, and the Board isn't yet ready to present major solutions to urgent problems it faces. As much as the extra help from new Trustees would be welcome, an EGM could disrupt that process. B. Prospective trustees who've already come forward can be invited to help in other capacities, up to joining Board meetings in a non-voting capacity. <p>III. Company structure and articles of association</p>	
<p>5. Community issues [Board only] moved to end of meeting</p>		<p>I. <i>Update: Complaints Tracking</i> and update (if any) on active complaints</p>	
<p>6. Finance, Fundraising & Income Generation [Governance] moved to beginning of meeting</p>		<p>Budget 2022</p> <ul style="list-style-type: none"> -Core expenditure is fine -Budgeting Beltane 22 on the assumption that there could be a big rise in costs, as with Samhuinn 21 -Suggested paying for Tripod Mediation training for some core members. <p>Ticket options for Beltane</p>	

		Request for support for expenses I. <i>Update: Fundraising & Income Generation</i>	
7. Board project progress <i>[Strategy/Operations]</i>		I. <i>Update on Premises: ?? (Issues tracking spreadsheet)</i> II. <i>Update on Sustainability: ?? (Green Tracker)</i>	
8. AOB	9.50	I. AOB	All
9. Close of Meeting	10pm	I. next meeting 15th February 2020	Chair

Short-Term Action Points	Deadline	To be actioned by
OSCR Companies house update and register		DEX
Update Website = Dan		Dan - Dex
Domain Name	Ongoing	Steve and Tom.
Volunteer Scotland Enrolments (disclosure)	Ongoing	Tom and all board (for approval of necessary policies)
Trustees Indemnity Insurance	February	Neil to investigate

Long-Term / Ongoing Action Points	Deadline	To be actioned by