

Beltane Fire Society
Board Meeting Agenda

Date and time:	Monday 14th December 2020, 7pm - 10pm
Location:	meet.google.com/yzk-xduo-sbu
Invited:	All Board, Blues, Event Coordinator, Operations Support

Item	Time	Details	Item lead
1. Welcome	7pm	I. Apologies II. Declarations of interest regarding any agenda items	Chair
2. Review of minutes & action points	7.10	I. <i>Decision:</i> approval of minutes from November meeting II. <i>Update:</i> Review action points	Chair
3. Operations Issues [Operations]	7.20	I. <i>Update:</i> Yule 2020 II. <i>Update:</i> Beltane 2021 III. <i>Update:</i> Litha/ Lughnasadh 2021 Preparations IV. <i>Discussion:</i> Calendar for 20201	All
4. Governance Issues [Governance]	8pm	I. <i>Update:</i> AGM for January 2021 II. <i>Update:</i> EDI Committee III. <i>Discussion/Decision:</i> Feedback from Samhuinn 2020	BM DW All
5. Finance & Income Generation [Governance]	8.30	I. <i>Review:</i> November Accounts II. <i>Update:</i> Draft budget 2021 III. <i>Update:</i> Fundraising & Income Generation IV. <i>Update/Approval:</i> Fundraising & Income Generation Strategy Y3	NB NB DW/BM DW/BM
6. Community issues [Board only]	9pm	I. <i>Update:</i> Complaints Tracking and update (if any) on active complaints A. 2020-COM-01 and 2020-COM-02 B. 2020-COM-06	All BM/TW AN/DW
7. Board project progress [Strategy/Operations]	9.30	I. <i>Update on Premises:</i> Roof leaks (Issues tracking spreadsheet) II. <i>Update on Sustainability:</i> Donations from Samhuinn (Green Tracker)	TW BM
8. AOB	9.50	I. AOB	All
9. Close of Meeting	10pm	I. Confirm date of next meeting	Chair

Short-Term Action Points	Deadline	To be actioned by
Accessibility Survey to be shared with EDI Group	ASAP	AN/DT
Samhuinn Feedback Survey Data Processed	ASAP	AN/DT
AGM Shout-out and planning	Mid-Dec	BM
Sort Plaque for Bridget	After lockdown	NB/TW

Prepare policies and procedures for approval before AGM	Dec	Board
Look into Insurance Providers and what can we cover with volunteers ahead of Litha/ Lughnasadh 2021	Dec-Mar	NB

Long-Term / Ongoing Action Points	Deadline	To be actioned by
Look for potential co-op trustees or people suitable for sub-committees	Ongoing	All board
Look for potential new income streams (income gen or fundraising)	Ongoing	All board