

Beltane Fire Society
Board Meeting Agenda

Date and time:	Monday 23rd November 2020, 7pm - 10pm
Location:	Held via Google Hangouts due to COVID-19 Situation meet.google.com/ezd-ytki-bef
Invited:	All Board, Blues, Event Coordinator, Operations Support

Item	Time	Details	Item lead
1. Welcome	7pm	I. Apologies II. Declarations of interest regarding any agenda items	Chair
2. Review of minutes & action points	7.10	I. <i>Decision:</i> approval of minutes from October meeting II. <i>Update:</i> Review action points	Chair
3. Operations Issues [Operations]	7.20	I. <i>Update:</i> Yule 2020 II. <i>Update:</i> Beltane 2021 Preparations A. Prep for Court (Shout outs, selection) B. Blues (Continuing in role, new blues if needed) C. Format of the Festival (if we have one) D. Anything else we need to think about this early (i.e. List of Tasks or Shoutouts)	All All
4. Governance Issues [Governance]	8pm	I. <i>Discussion/Decision:</i> AGM (Inc. Feedback from Membership) II. <i>Discussion/Decision:</i> EGM Outcome III. <i>Update:</i> EDI Committee	BM BM DW
5. Community issues [Board only]	8.30	I. <i>Update:</i> Complaints Tracking and update (if any) on active complaints A. Matter from Debrief around GO Conduct B. 2020-COM-01 and 2020-COM-02 C. 2020-COM-06	All BM BM/TW AN/DWI
6. Finance & Income Generation [Governance]	9.20	I. <i>Review:</i> October Accounts II. <i>Update:</i> Fundraising & Income Generation	NB DW/BM
7. Board project progress [Strategy/Operations]	9.40	I. <i>Update:</i> Premises (Issues tracking spreadsheet), Tenants II. <i>Update:</i> Green Tracker , Sustainability and Green Strategy	TW BM
8. AOB	9.50	I. AOB	All
9. Close of Meeting	10pm	I. Confirm date of next meeting	Chair

Short-Term Action Points	Deadline	To be actioned by
Sort Plaque for Bridget (Replacement is with Georgia at last update)	After lockdown	NB/TW
Prepare policies and procedures for approval before AGM	Dec	Board

Look into Insurance Providers and what can we cover with volunteers ahead of Beltane 2021	Dec-Mar	NB
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Long-Term / Ongoing Action Points	Deadline	To be actioned by
Look for potential co-op trustees or people suitable for sub-committees	Ongoing	All board
Look for potential new income streams (income gen or fundraising)	Ongoing	All board