

Beltane Fire Society
Board Meeting Agenda

Date and time:	Monday 26th October 2020, 7pm - 10pm
Location:	Held via Google Hangouts due to COVID-19 Situation meet.google.com/nym-wxxv-sji
Invited:	All Board, Blues, Event Coordinator, Comms Coordinator, Operations Support

Item	Time	Details	Item lead
1. Welcome	7pm	I. Apologies II. Declarations of interest regarding any agenda items	Chair
2. Review of minutes & action points	7.10	I. <i>Decision:</i> approval of minutes from 28th September meeting II. <i>Update:</i> Review action points	Chair
3. Operations Issues [Operations]	7.20	I. <i>Update:</i> EC Update on Samhuinn 2020 II. <i>Update:</i> Comms Update on Samhuinn 2020 III. <i>Update:</i> Blue Update on Samhuinn 2020 IV. <i>Discussion:</i> General discussion on Samhuinn 2020 and any last minute things to manage V. <i>Discussion:</i> Yule 2020 VI. <i>Discussion:</i> Consultation on Public Space (Link to site)	EC Comms Blues All All
4. Governance Issues [Governance]	8.30	I. <i>Update:</i> EGM next steps II. <i>Discussion:</i> AGM Planning III. <i>Update:</i> EDI Committee IV. <i>Update:</i> Policies and Procedures Framework	BM All DW/BM BM
5. Finance & Income Generation [Governance]	9pm	I. <i>Review:</i> September Accounts II. <i>Update:</i> Fundraising & Income Generation	NB DW/BM
6. Board project progress [Strategy/Operations]	9.15	I. <i>Update:</i> Premises (Issues tracking spreadsheet), Tenants, Office upstairs II. <i>Update:</i> Systems, Drive structure, Access to documents III. <i>Update:</i> Green Tracker , Sustainability and Green Strategy	TW AN BM
7. Community issues [Board only]	9.30	I. <i>Update:</i> Complaints Tracking and update (if any) on active complaints A. 2020-COM-01 and 2020-COM-02 B. 2020-COM-06	All TW/BM AN/DW
6. AOB	9.50	I. AOB	All
7. Close of Meeting	10pm	I. Confirm date of next meeting	Chair

Short-Term Action Points	Deadline	To be actioned by
Sort Plaque for Bridget (Replacement is with Georgia at last update)	After lockdown	NB/TW

Prepare policies and procedures for approval before AGM	Dec	Board
Look into Insurance Providers and what can we cover with volunteers ahead of Beltane 2021	Dec-Mar	NB

Long-Term / Ongoing Action Points	Deadline	To be actioned by
Look for potential co-op trustees or people suitable for sub-committees	Ongoing	All board
Look for potential new income streams (income gen or fundraising)	Ongoing	All board