

GROUP / POD ORGANISER APPLICATION FOR SAMHUINN FIRE FESTIVAL 2020

Please submit to festival@beltane.org by **10pm, Friday 28th August 2020**

PLEASE READ THE GROUP ORGANISER GUIDANCE NOTES BEFORE FILLING IN THE APPLICATION FORM. Provide all information requested, and answer the questions as clearly as possible. Thank you, and good luck!

GO Interviews will be held in the evenings of 1st / 2nd September.

The Group Organiser (GO) preparation days will be on 5th-6th September.

If possible all GOs must attend the entirety of the preparation day, but there must be AT LEAST ONE GO from each group for the duration.

The Open Meeting will be on Sunday 13th of September

GO meetings are on Tuesday evenings

GOs are responsible for facilitating a positive and cohesive festival experience for a group of volunteers. Normally, we ask you to have at least **two fully informed and prepared GOs** on the form to ensure group leadership can continue should one GO become unable to take part. Recruiting a member of the group is not appropriate, as all GOs need to be considered and approved by the Board in advance. If you are struggling to find a co-GO, feel free to contact the Board or Blues, who can help.

Whilst two GOs is preferable, **we will consider individual GOs for smaller groups / pods**, and there may be occasions when there are good reasons for the presence of a third organiser. If you feel a third GO is necessary to your group, please submit their name in the application, along with a brief explanation of the reasoning behind their presence, and the role(s) they will undertake in the group.

Please provide the following information and answer the questions as clearly as possible:

Group and Organiser Details:

Name of Proposed Group:

What type of group is this? An In Person Pod (outdoor or indoor), or Digital Group?

Rules for group sizes:

In Person Pod (outdoor) - up to 5 households (max 15 people)

In Person Pod (indoor) - up to 3 households (max 8 people)

Digital - no limit, but you'll need a good explanation of how you're going to manage more than 20!

What is the maximum number of people you propose to have in your group? This must include all helpers, fire tech etc . (please provide a breakdown of numbers e.g.: 10 group, 2 GOs, 2 helpers, 1 tech, also, see limits above for groups with in-person activities).

Full name, email address and mobile phone number of all proposed organisers

Dates you will be unavailable, throughout the festival period

Important Dates and Times:

1st/2nd September - keep available for GO interviews if necessary

5th-6th September - GO Preparation weekend

13th September - Digital Open Meeting

Tuesday evenings - GO Meetings

10th November - GO Debrief

What is your previous group organising, performance and participation experience within and outside of BFS?

Group Concept:

Please give us a summary description of the concept, character and core themes for your proposed group. **Please keep it to a maximum of 300 – 350 words.**

Please give us a summary of how / where you think your group fits into the the overall festival
Please keep it to a maximum of 100-200 words.

We'd really like this Samhuinn to tell a more consistent story this year. Is there a specific bit of a Samhuinn story you'd like your group to tell? (Don't worry about it being super-traditional, we're going to build a story from what you create)

Please keep it to a maximum of 300-350 words.

Do you envisage your group interacting with other groups / court? If so, how? (NOTE: We don't want in person groups meeting up, but digital interactions, and shared projects are very welcome)

Please keep it to a maximum of 100-200 words.

Running your group:

How do you intend to recruit your group and in what style do you intend to lead it? *(This year, we are more willing to accept closed groups than normal for the 3-5 household pods)*

What specific skills or knowledge do you think it will require to make your ideas happen and who do you envisage bringing these to the group? If you will be seeking assistance from people outside of the group, have you already contacted them to discuss their involvement?

What additional support might you require in order to realise the concept or performance of your group? If you feel that your group will be unusually expensive due to the need for practices to be in a hired venue (e.g. for drum groups), or expensive props, please tell us here. We'll consider requests on a case-by-case basis, but can't guarantee extra funding.

If one, or all, of the proposed GOs of your group were unable to continue leading, how would you manage this situation, to ensure that the group continues?

How much money do you think your group members will have to spend as part of your group and how do you intend to organise this?

How will you minimise the risks for the members of your group, the larger society, and our audience? How will you ensure responsible and respectful behaviour from the members of your group?

Will this group require any of your members to be physically present with other people? (if so, you'll need to make this clear to all participants in advance of joining the group.)

Do you foresee any possible risks related to Coronavirus from this group? If so, what actions will you take to minimise these?

If a volunteer with a disability or illness joined your group, what difficulties do you think they might encounter and how might you offer support in that situation?