

GROUP ORGANISER APPLICATION FOR BELTANE FIRE FESTIVAL 2020

Please submit to festival@beltane.org by 10pm on Friday 7th February 2019

PLEASE READ THE GROUP ORGANISER GUIDANCE NOTES BEFORE FILLING IN THE APPLICATION FORM. Provide all information requested, and answer the questions as clearly as possible. Thank you, and good luck!

GO Interviews will be held in the evenings of 11th - 13th February.

The Group Organiser (GO) weekend will be on 22nd & 23rd February.

If possible all GOs must attend the entirety of the preparation weekend, but there **must** be AT LEAST ONE GO from each group for the duration.

The Open Meeting will be on Sunday 1st March

GO meetings are on Tuesday evenings

GOs are responsible for facilitating a positive and cohesive festival experience for a group of volunteers. We ask you to have **two fully informed and prepared GOs** on the form to ensure group leadership can continue should one GO become unable to take part. Recruiting a member of the group is not appropriate, as all GOs need to be considered and approved by the Board in advance. If you are struggling to find a co-GO, feel free to contact the Board or Blues, who can help.

Whilst two GOs is preferable, there can be occasions when there are good reasons for the presence of a third organiser. If you feel a third GO is necessary to your group, please submit their name in the application, along with a brief explanation of the reasoning behind their presence, and the role(s) they will undertake in the group.

Please provide the following information and answer the questions as clearly as possible:

Group and Organiser Details:

Name of Proposed Group:

What is the maximum number of people you propose to have in your group? This must include all helpers, fire tech etc (please provide a breakdown of numbers e.g.: 10 group, 2 GOs, 2 helpers, 1 tech)

Full name, email address and mobile phone number of all proposed organisers

Dates you will be unavailable, throughout the festival period

Important Dates and Times:

11th – 13th February - keep available for GO interviews if necessary

22nd & 23rd February - GO weekend

1st March Open Meeting

Tuesday evenings - GO Meetings

12th May - GO Debrief

What is your previous group organising, performance and participation experience within and outside of BFS?

Group Concept:

Please give us a summary description of the concept, character and core themes for your proposed group. Please keep it to a maximum of 300 – 350 words.

Please give us a summary of how / where you think your group fits into the overall festival Please keep it to a maximum of 100-200 words.

Do you envisage your group interacting with the audience? If so, how?

Please keep it to a maximum of 100-200 words.

Do you envisage your group interacting with other groups / court? If so, how?

Please keep it to a maximum of 100-200 words.

Running your group:

How do you intend to recruit your group and in what style do you intend to lead it?

What specific skills or knowledge do you think it will require to make your ideas happen and who do you envisage bringing these to the group? If you will be seeking assistance from people outside of the group, have you already contacted them to discuss their involvement?

What additional support might you require in order to realise the concept or performance of your group? If you feel that your group will be unusually expensive due to the need for practices to be in a hired venue (e.g. for drum groups), or expensive props, please tell us here. We'll consider requests on a case-by-case basis, but can't guarantee extra funding.

If one, or all, of the proposed GOs of your group were unable to continue leading, how would you manage this situation, to ensure that the group continues?

How much money do you think your group members will have to spend as part of your group and how do you intend to organise this?

How will you minimise the risks for the members of your group, the larger society, and our audience? How will you ensure responsible and respectful behaviour from the members of your group?

If your group's activities on the day of the festival begin or extend beyond the main event itself (i.e. if you start your performance early in the day, or intend to perform at the after-party), how do you intend to support the wellbeing of your members (i.e. with rest and/or meal breaks)?

If a volunteer with a disability or illness joined your group, what difficulties do you think they might encounter and how might you offer support in that situation?