

Beltane Fire Society **Board Meeting Agenda**

Date and time:	Monday 11 December 2017, 7pm
Location:	16 East Cromwell Street, Leith
Invited:	All Board, Blues and Event Coordinator

Item	Time	Details	Item lead
1. Welcome	7pm	<ul style="list-style-type: none"> I. Welcome II. Apologies III. Declarations of interest regarding any agenda items 	Chair
2. Review of minutes and action points	7.05	<ul style="list-style-type: none"> I. <u>Decision:</u> approval of minutes from 16 October, 20 November and 26 November board meetings II. <u>Update:</u> Progress on action points 	
3. Cooption of additional trustee <i>[Governance]</i>	7.10	<ul style="list-style-type: none"> I. <u>Discussion / Decision:</u> Vote regarding proposed new board member cooption. 	Chair
4. Finance <i>[Governance]</i>	7.20	<ul style="list-style-type: none"> I. <u>Update:</u> General financial position II. <u>Discussion / Decision:</u> Approve 2018 budget III. <u>Decision:</u> Approve reserves target 	Treasurer
5. Beltane 2018 preparations <i>(Operations)</i>	8pm	<ul style="list-style-type: none"> I. <u>Discussion/decision:</u> Make plan for Beltane poster 	Chair
	8.15	<ul style="list-style-type: none"> II. <u>Discussion:</u> Review pre-Beltane run-up task list, assign who is doing what re any outstanding tasks, and confirm timings 	
	8.30	<ul style="list-style-type: none"> III. <u>Discussion / Decision:</u> Beltane ticket pricing - examine pricing models and agree structure. 	
	8.45	<ul style="list-style-type: none"> IV. <u>Discussion / Decision:</u> Recruitment of additional production/H&S contractor - how and who will be involved? 	
6. Beltane 2018 volunteer selection <i>[Operations]</i>	8.50	<ul style="list-style-type: none"> I. <u>Discussion:</u> Review agreed plans re May Queen selection and Group Organiser selection 	Chair
	9.10	<ul style="list-style-type: none"> II. <u>Discussion/decision:</u> Review draft Green Man selection process, agree final process and who involved 	
	9.20	<ul style="list-style-type: none"> III. <u>Discussion/decision:</u> Blues for Beltane 2018 - consideration of proposed candidates as new/returning Blues 	
7. Other events <i>[Operations]</i>	9.30	<ul style="list-style-type: none"> IV. <u>Discussion:</u> Plans for Yule, Imbolc, Family Beltane V. <u>Discussion/ Decision:</u> Tradfest submissions 	Chair
8. AOB	9.45	<ul style="list-style-type: none"> I. GDPR preparation 	SD
9. Close of Meeting	10	<ul style="list-style-type: none"> I. Confirm date of next meeting 	Chair